



COTSWOLD
DISTRICT COUNCIL

Monday, 3 July 2023

Tel: (01285) 623553 or 623208
e-mail - Democratic@cotswold.gov.uk

OVERVIEW AND SCRUTINY COMMITTEE

A meeting of the Overview and Scrutiny Committee will be held at Council Chamber - Trinity Road on **Tuesday, 11 July 2023 at 5.00 pm.**

Rob Weaver
Chief Executive

To: Members of the Overview and Scrutiny Committee
(Councillors Gina Blomefield, Gary Selwyn, David Cunningham, Roly Hughes, Angus Jenkinson, Dilys Neill, Michael Vann, Tony Slater, Clare Turner and Jon Wareing)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

AGENDA

1. **Apologies - 5:00pm** (*5mins including substitute Members and Declarations of Interest*)
2. **Substitute Members**
To note details of any substitution arrangements in place for the Meeting.
3. **Declarations of Interest**
To receive any declarations of interest from Members and Officers, relating to items to be considered at the meeting.
4. **Minutes – 5:05pm** (*5 minutes*) (pages 5-10)
To confirm the minutes of the meeting of the Committee held on
5. **Chair's Announcements – 5:10pm** (*10 minutes*)
6. **Public Questions – 5:20pm** (*10 minutes*)
A maximum of 15 minutes is allocated for an “open forum” of public questions at committee meetings. No person may ask more than two questions (including supplementary questions) and no more than two such questions may be asked on behalf of one organisation. The maximum length of oral questions or supplementary questions by the public will be two minutes. Questions must relate to the responsibilities of the Committee but questions in this section cannot relate to applications for determination at the meeting.

The response may take the form of:

- a) A direct oral response (maximum length: 2 minutes);
- b) Where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) Where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

7. **Member Questions – 5:30pm** (*10 minutes*)
A maximum period of fifteen minutes is allowed for Member questions. Questions must be directed to the Chair and must relate to the remit of the committee but may not relate to applications for determination at the meeting.

Questions will be asked in the order notice of them was received, except that the Chair may group together similar questions.

The deadline for submitting questions is 5.00pm on the working day before the day of the meeting unless the Chair agrees that the question relates to an urgent matter, in which case the deadline is 9.30am on the day of the meeting.

A member may submit no more than two questions. At the meeting the member may ask a supplementary question arising directly from the original question or the reply. The maximum length of a supplementary question is one minute.

The response to a question or supplementary question may take the form of:

- a) A direct oral response (maximum length: 2 minutes);
- b) Where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) Where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

Cabinet Reports for Pre-Decision Scrutiny

8. **Rural England Prosperity Fund- 5.40pm (30 minutes)**

Purpose

To inform Cabinet of the approval of the Council's Rural England Prosperity Fund submission and to endorse the approach the Council is taking to allocating the funding.

Recommendation

That Overview and Scrutiny Committee scrutinise the report and make any necessary recommendation to Cabinet.

Invited

Cllr Tony Dale, Cabinet Member for Economy and Transformation;
Paul James, Economic Development Lead

9. **Review of the Cotswold District Local Plan Housing Requirement- 6:10pm (30 minutes)**

Purpose

That Cabinet approve the Review of the Cotswold District Local Plan 2011-2031 Housing Requirement, which finds that the minimum housing requirement of 8,400 dwellings provided by the Cotswold District Local Plan does not require updating.

Recommendation

That Overview and Scrutiny Committee scrutinise the report and make any necessary recommendation to Cabinet.

Invited

Cllr Juliet Layton, Cabinet Member for Planning and Regulatory Services;
Matthew Britton, Principal Planning Policy Officer;
James Brain, Forward Planning Manager

10. **Procurement and Contract Management Strategy - Draft for Consultation- 6:40pm (30 minutes)**

Purpose

To present Cabinet with an updated draft Procurement and Contract Management Strategy for comment and consideration by the Committee.

Recommendation

That Overview and Scrutiny Committee scrutinise the report and make any necessary

recommendation to Cabinet.

Invited

Cllr Mike Evely, Deputy Leader of the Council and Cabinet Member for Finance;
Ciaran Okane, Senior Procurement Business Partner

11. **Q4 Performance Report- 7:10pm (20 minutes)**

Purpose

To provide an update on progress on the Council's priorities and service performance

Recommendation

That Overview and Scrutiny Committee note the report.

Invited

Cllr Joe Harris, Leader of the Council;
Rob Weaver, Chief Executive;
Gemma Moreing, Business Information Lead

12. **Financial Performance Report 2022/23 Out-turn- 7:30pm (20minutes)**

Purpose

This report sets out the outturn position for the 2023/24 financial year.

Recommendation

That Overview and Scrutiny Committee note the report.

Invited

Cllr Mike Evely, Deputy Leader and Cabinet Member for Finance;
David Stanley, Deputy Chief Executive;
Gemma Moreing, Business Information Lead

13. **Review of Work Plan and Agenda items for September (Pages 11 -27)- 7:50pm (10 minutes)**

Purpose

To review the work plan and executive forward plan and agree agenda items for September's meeting.

Recommendation

To note the work plan and executive forward plan and agree agenda items for September's meeting.

(END)